

MMG PSYCHOLOGY
Dr. Michelle Green, CPsych.
6 West Street N., unit 204, Orillia ON L3V 5B8
info@mmgpsychology.ca

General Information Handout

CONFIDENTIALITY & PRIVACY

Confidentiality and privacy are respected at all times. No information will be communicated, directly or indirectly, to a third party without your written, informed consent, except to the WSIB if they are requesting this assessment and proposed treatment. Other exceptions to confidentiality include the legal obligation to:

- Inform a potential victim of violence of the client's intention to inflict harm;
- Inform an appropriate health care professional of a client's intention to end his/her life;
- Release a client's file if it is court ordered;
- Inform the Children's Aid Society if a client is placing a child at risk for sexual, emotional or physical abuse, or neglect;
- Report a health professional who has sexually abused a client.
- Inform appropriate authority of elder abuse.

Electronic Information

Some patient information is stored online using a cloud based service. This service maintains its own standards of privacy and a copy of their privacy policy can be found at <http://www.nethology.net/privacy-policy/>.

You may contact me through electronic communication (text/email) for the purpose of scheduling appointments. However, please book an appointment to discuss therapy related matters as protection of your private information cannot be guaranteed through electronic communication. Please go to my website at www.mmgpsychology.ca to access my complete privacy policy.

IN CASE OF EMERGENCY

In the case of emergency, clients should proceed directly to the Emergency Room at their nearest hospital or dial 911. You may also contact your therapist or your primary care physician (family doctor). For a mental health crisis, you may call the Mental Health Helpline at 1-866-531-2600.

I welcome client feedback about all issues pertaining to my practice. Please feel free to discuss any questions, comments, or complaints with me directly. You are also welcome to send an email to info@mmgpsychology.ca and I will make every effort to respond to your concerns within 48 hours.

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INFORMED CONSENT TO ASSESSMENT & TREATMENT

By submitting the electronic form on our website, you confirm that you have reviewed Dr. Michelle Green's General Information Handout and understand the policies relating to psychological services, including the fee policy and the limits of confidentiality. By submitting the form, you indicate that you accept these policies and agree to proceed with the assessment and proposed treatment plan.

I understand the meaning of "*informed consent*" and agree to request clarification if I ever have any questions about the assessment and /or treatment process, its goals, procedures, possible risks, and anticipated outcomes.

I understand that I am free to stop assessment and/or psychotherapy for any reason at any time.

CONSENT FOR THE COLLECTION OF PERSONAL INFORMATION

I understand that to provide me with psychological services my psychologist will collect personal information about me (e.g., home telephone number, address, personal concerns, history).

I have discussed the Privacy Policy about the collection, use, and disclosure of personal information, steps MMG Psychology takes to protect the information, and my right to review my personal information. I understand how the Privacy Policy applies to me. I have been given a chance to ask any questions I have about the Privacy Policy and they have been answered to my satisfaction.

I understand that there are some rare exceptions to these commitments.

I agree to the collection, use and disclosure of my personal information as set out above and in the Privacy Policy.

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If you are in full agreement with this policy, please take the steps needed to submit the New Client Information Form electronically.

If you do not agree with this policy, please close this document and do not submit the New Client Information Form.

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